



PHI BETA SIGMA FRATERNITY, INC.
Rho Beta Sigma Chapter
Gwinnett County, GA



Monthly Chapter Meeting Agenda

Saturday, January 10th, 2023 | 10:14 AM

Location: Georgia Gwinnett College, Building B, Room B-1600

CALL TO ORDER:

Prayer

Sigma Creed

Start Recording

Welcome/Introductions/Visiting Brothers

Candidates for State of Georgia Board

Roll Call

Adoption of Agenda

Adoption of December 10th, 2022 Chapter Minutes

OFFICER REPORTS

President

Brother E Duval

- Ga Gwinnett College Initiative Updates
- Chapter Engagement
 - Reclamations, Reactivations and Transfers
- IHQ Events
 - Winter General Board meeting January 13-14th
 - Conclave 2023 Houston, Tx 7/11/2023 -7/16/2023
- State of Georgia Conference & Elections 2023
 - March 3rd-5th Augusta, GA
- Southern Regional Conference
 - April 13-16th Flowood, MS

1st Vice President

Brother L Layfield

- Membership Updates

2nd Vice President

Brother C Pugh

- Programs Update
- 501c3 Update

Treasurer Report

Brother J Tripp, Jr

- 2023 Budget Review

Secretary

Brother M Reese

DIRECTOR REPORTS

Bigger & Better Business

Brothers D Thorpe & C Cook

- Support Black Businesses Spending Initiative
- VITA Overview
- Upcoming BBB planning

Education

Brothers S Flemming & W Cooke

- Adopt a School Update (Anderson-Livsey Elementary School)
- Scholarship Window is Open (3x \$1,914 Scholarships)
- Open Director Position
- Upcoming Education planning

Social Action

Brother K Hunter

- Upcoming Social Action planning

Technology

Brother L Layfield

North Metro NPHC

Brother D Lloyd & R Bradley

- Updates
- Basket Ball Tournament March 25, 2023

Open Floor

Next Chapter meeting – February 11th, 2023

GGC Building B Room B-1600, 1000 University Center Ln, Lawrenceville GA 30043

ADJOURNMENT

Fellowship: FlavorTown Seafood Soulfood, 2300 Liam Ave NE, Dacula, GA 30019

Sigma Creed

***I believe in the principles of the Phi Beta Sigma Fraternity
and my loyalty to these transcends all personal responsibility.***

***I believe that I should be a credit to the organization,
and that I should at all times safeguard its reputation with the best in conduct.***

***I believe in the unity of purpose as expressed in the motto
- Culture for Service and Service for Humanity.***

These things constitute the true test of a PHI BETA SIGMA MAN.

The Fraternity Hymn

***The founders of our wondrous band,
In numbers though were three
Taught ideals high which soon became
A part of every Phi.
Said they, "Our cause" let us make known
Oh brothers don't dismay;
Fear not; fight on for in this wise***

***"Our cause speeds on its way."
From western plains to eastern hills
There comes a shout of praise
A shout which tells of victory.
Bids "Beta Sigma" raise,
A shout which swells to loud hurrahs
And to us seems to say;
Fear not; fight on, for our cause
Speeds nobly on its way.***

***March on march on, ye mighty host,
Nor think the journey done,
Nor of future deeds to boast,
Till we've the victory won.
Then when we hear, from time to time,
"Sigma, what of the day?"
We'll thunder back along the line:
"Our cause speeds on its way."***



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January 2023 - First Vice Report – Larry Layfield

Chapter Membership

- Dec. 2022 BluPrint report shows that we ended the year with 52 chapter Brothers. (+6 from the Dec. 31, 2021 Roster)
- So far, we have 23 active and fully financial Brothers (regional, national, and chapter dues paid). (As of 1/07/2023)
- Chapter dues are due by the March Chapter Meetings, March 11th (\$200)
 - Payable by CashApp (\$rbs1914) or PayPal (rhobetasigmatreasury@gmail.com)
- Membership cards are delivered after the receipt of national, regional, and chapter dues.

The BluPrint

- Risk Management Course Completion is required to participate in in-person activities per the Fraternity's guidelines. The following brothers have not completed the course in the Sigma LMS:
 - Bro. Osric Baugham, Bro. Douglas Brown, Bro. Gregory Burns, Bro. Lemell Overton, Bro. Michael Purnell, Bro. James Stricklen, Bro. Joseph West, and Bro. Brian White.

Conferences

- State Conference: March 3rd - 5th in Augusta, Georgia
 - The conference is scheduled to begin at 12:00 PM on Friday, March 3rd.
 - The conference will be located at the Augusta Marriot at the Convention Center
 - 2 10th St. Augusta, GA 30901
 - Registration is open from December 1st to February 18, 2023. You can register on Eventbrite using this [link](#).
 - The alumni early registration sale ends on January 16th (\$135 + 9.85 fee).
- Regional Conference: April 13th - 16th in Flowood, Mississippi
 - The conference is scheduled to begin at 1:00 PM on Thursday, April 13th.
 - The conference will be located at the Sheraton Flowood-Refuge Hotel and Conference Center
 - 2200 Refuge Blvd. Flowood, MS 39232



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- Registration ends on April 3, 2023. You can register on Constant Contact, using this [link](#).
 - The alumni early registration sale ends on January 31st (\$175).
- National Conclave: July 11th - 16th in Houston, Texas
 - The regular registration rate for alumni members is \$675.00 for in-person and \$375.00 for virtual.
 - The headquarters hotel is the Marriott Marquis Houston Hotel
 - 1777 Walker Street. Houston, TX 77010
 - See the schedule at a glance using this [link](#).



January 2023 Second Vice Report – Christopher Pugh

Programs Update

- Great support for Founders' Day weekend
- Follow schedule / calendar of events for programmatic support
- Encourage brothers to get active on committees to support programs

501c3

- Held open forum meeting in December
- Moved to form a Fundraising committee (D. Lloyd, G. Chyrack, B. White, W. Reese)
- Possible joint movie event
- Good discussion on roles, responsibilities
- Working to finalize solicitation package / branding
- Will work closely with Program Directors for activities / events in 2023

2023 Treasury Projection

Income

Account	2023 Budget	Qty	Receive	Notes
Chapter Dues				
Rho Beta Sigma	\$ 190.00	52	\$ 9,880.00	
State	\$ 10.00	52	\$ 520.00	
Fall 2022 Line Prepaid 2023	\$ 200.00	8	\$ 1,600.00	Based on blueprint 59 active minus 8 prepaid 2022 Fall Line
Chapter Fundraiser				
Movie Event	\$ 1,500.00	1	\$ 1,500.00	
Double Good	\$ 2,000.00	1	\$ 2,000.00	
Game Night	\$ 1,000.00	1	\$ 1,000.00	
MIP Income				
Chapt Dues	\$ 400.00	6	\$ 2,400.00	
MIP Fees	\$ 305.00	6	\$ 1,830.00	
MIP Gifts	\$ -		\$ -	
Chapter Donations Incoming				
Blessing Bags	\$ -		\$ -	
Toy Drive	\$ -		\$ -	
Diaper Initiative	\$ -		\$ -	
March of Dimes	\$ -		\$ -	
Total Budgeted	\$ 20,730.00			

EXPENSES

Non Discretionary				
Account	2023 Budget	Qty	Receive	Notes
Chapter Assessments				
National Tax	\$ 750.00	1	\$ 750.00	
Risk Insurance Contribution	\$ 15.00	1	\$ 15.00	
Building Fee	\$ 250.00	1	\$ 250.00	
State Dues	\$ 10.00	60	\$ 600.00	
Chapter Liability Insurance	\$ 325.00	1	\$ 325.00	
N.M. NPHC Dues	\$ 125.00	1	\$ 125.00	
Conferences				
Regional Delegate Registration	\$ 150.00	1	\$ 150.00	
Regional Delegate Travel	\$ 150.00	1	\$ 150.00	
State Delegate Registration	\$ 150.00	1	\$ 150.00	
State Delegate Travel	\$ 150.00	1	\$ 150.00	
Operational				
Mailbox	\$ 300.00	1	\$ 300.00	
Website Maintenance	\$ 175.00	1	\$ 175.00	
Google Workspace	\$ 150.00	1	\$ 150.00	
Meeting Space (Norcross)	\$ 50.00	10	\$ 500.00	

Meeting Space (GGC)	\$	1,800.00	1	\$	1,800.00
Accounting	\$	280.00	1	\$	280.00
Bank Fees	\$	75.00	1	\$	75.00

Accounting

2023 MIP Chapt Dues Accrual	\$	400.00	6	\$	2,400.00	Washes chapter dues portion of MIP income that does not go towards 2023 budget
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Total Non Discretionary				\$	7,255.00
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Non Discretionary

Account	2023 Budget	Qty	Receive	Notes
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Conferences

Souvenir Journal Ads	\$	250.00	1	\$	250.00
Risk Insurance Contribution	\$	—	0	\$	—
Building Fee	\$	—	0	\$	—
State Dues	\$	10.00	60	\$	600.00
Chapter Liability Insurance	\$	325.00	1	\$	325.00
N.M. NPHC Dues	\$	125.00	1	\$	125.00

501c3 Donation

Bigger & Better Business	\$	1,000.00	1	\$	1,000.00
Social Action	\$	1,100.00	1	\$	1,100.00
Education	\$	1,085.00	1	\$	1,085.00
Book Scholarship	\$	1,914.00	3	\$	5,742.00
Scholarship Dinner	\$	100.00	1	\$	100.00
AIDS Walk	\$	250.00	1	\$	250.00
Care4All Children Services	\$	500.00	1	\$	500.00
Relay for Life	\$	200.00	1	\$	200.00

Totals here, 6,385.00, will be donations into the 501c3 organization's operating account. These items will be paid from the 501c3 treasury.

2023 MIP

Blazer Purchase 50%	\$	75.00	6	\$	450.00
Crossing Gifts	\$	35.00	6	\$	210.00

Chapter Events

Annual Christmas Party	\$	500.00	1	\$	500.00
2023-2024 Planning Retreat	\$	125.00	1	\$	125.00
Founder's Day Brunch	\$	100.00	1	\$	100.00
Movie Event	\$	600.00	1	\$	600.00
Brotherhood Social	\$	100.00	1	\$	100.00
Unplanned Events	\$	1,378.00	1	\$	1,378.00

1/10/2023: Plan to move funds from UnBudgeted Line item to Unplanned Events

Executive Board

President Discretionary Fund	\$	300.00	1	\$	300.00
Marketing and Advertising	\$	150.00	1	\$	150.00

GGC Charter

Charter Fees, etc	\$	5,540.00	1	\$	5,540.00
Expenses (UnBudgeted)	\$	-	1	\$	-

Need the itemized breakdown here

1/10/2023: Plan to move funds from UnBudgeted Line item to Unplanned Events

Total Discretionary Expense				\$	20,730.00
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Total Budget Net \$ -

Rho Beta Sigma Alumni Chapter

2022 Chapter Dues

January 1-7, 2023

DATE	NAME	DUE DATE	AMOUNT	OPEN BALANCE
01/01/2023	Michael Wooten	01/31/2023	200.00	0.00
01/01/2023	John Peterson	01/31/2023	200.00	0.00
01/01/2023	Marcus Reese	01/31/2023	200.00	0.00
01/01/2023	Ernest Sinclair	01/31/2023	200.00	0.00
01/01/2023	Jan Graham	01/31/2023	200.00	0.00
01/01/2023	Carlton Burke	01/31/2023	200.00	0.00
01/01/2023	Milton Gooch	01/31/2023	200.00	0.00
01/01/2023	Desmond Smith	01/31/2023	200.00	0.00
01/01/2023	William Reese	01/31/2023	200.00	40.00
01/01/2023	James Stricklen	03/11/2023	200.00	0.00
01/01/2023	Orlando Baylor	03/11/2023	200.00	0.00
01/01/2023	Reginald Turner	03/11/2023	200.00	0.00
01/01/2023	Steven Flemming	03/11/2023	200.00	0.00
01/01/2023	Jon Williams	03/11/2023	200.00	0.00
01/01/2023	Charmorge Miller	03/11/2023	200.00	0.00
01/01/2023	Gregory Barnes	03/11/2023	200.00	0.00
01/01/2023	Larry Layfield II	03/11/2023	200.00	0.00
01/01/2023	Clement Hill	03/11/2023	200.00	0.00
01/01/2023	Brian White	03/11/2023	200.00	0.00
01/01/2023	Christopher Pugh	03/11/2023	200.00	200.00
01/01/2023	Carl Cook	03/11/2023	200.00	200.00
01/01/2023	Randy Lawson	03/11/2023	200.00	200.00
01/01/2023	Eli Duval	03/11/2023	200.00	0.00
01/01/2023	William Cooke	03/11/2023	200.00	160.00
01/01/2023	Michael Purnell	03/11/2023	200.00	0.00
01/01/2023	Joseph Brown	03/11/2023	200.00	0.00

January 2023 Director Report

Black Business December 2022 Spend was \$2,075.01

2022 Black Spend Total / \$69,101.45

Budgeting For The Year Financial Literacy Seminar:

January 23, 2023 from 7:00 PM to 8:30 PM



Education Committee

Submitted by: William Cooke

Committee Members: William Cooke, Brandon Coleman, Julius Wilson, Jahn Graham, Donte Loyd, John Peterson, , Osric Baugham, Xavier Bradley and Milton Gooch.

Scholarship

- 1 topic,
- Only high school students
- 3 Scholarships for 3 male students in the amount of \$1914.00
- Title One High Schools only
- Scholarship information to go out on January 9, 2023 (Actually went out on January 8th 2023)
- The application deadline is March 17, 2023
- Scholarship recipients will be notified on March 24, 2023.

School Adoption of Rosebud Elementary School

- The committee voted not to adopt Rosebud Elementary School but will support specific activities

Anderson Liversy and Rosebud Elementary School

- Chapter participated in the Christmas read at Anderson Liversy and Rosebud Elementary School on December 14, 2022

Anderson Livsey Elementary School

- Food pantry for homeless students.(Sigma Foundation)
- More Sigma visibility at the school (Create Monthly Calendar for Brothers participation)
- Prizes for Black History Door Contest 1st, 2nd and 3rd Place Gift cards 1st place \$20 Place \$50 3rd Place \$75

Vacant position for Director of Education

- Needs to be filled by 12/27/2023 or before.



Phi Beta Sigma Fraternity, Inc.
Rho Beta Sigma Alumni Chapter
Gwinnett County, Georgia

Director: Brother Kien Hunter

Committee: Bro W. Cooke, Bro Dante Lloyd, Bro Michael Wooten, Bro Marcus Reese

<u>Completed Social Action Activities</u>	Check	
Trick or Treatment 10/29/2022	<input checked="" type="checkbox"/>	
Private Screening of Wakanda Forever 10/11/2022	<input checked="" type="checkbox"/>	
Turkey Donation Berean Christian Church 11/19/2022	<input checked="" type="checkbox"/>	
National Movember day of Health 11/19/2022 Chapter sponsored a mens Yoga class at the Norcross Cultural Center	<input checked="" type="checkbox"/>	
SOZ/Helping Mamas Feminie Hygiene Donation Day 11/12/2022 The chapter donated 6342 pieces	<input checked="" type="checkbox"/>	
Diaper Drive Kick Off Stars and Stripes 11/12/2022	<input checked="" type="checkbox"/>	
Toys for Children's Health Care of Atlanta Collection 11/2-12/14 A	<input checked="" type="checkbox"/>	
Diaper Drive -3275 Diapers as of 12/7/2022 Amazon Toy list and inst	<input checked="" type="checkbox"/>	
Founders Day Church Event 1/8/2022 (25 brothers attended)	<input checked="" type="checkbox"/>	
Helping Mamas (Sigma/Zeta Event) 1/7/2022	<input checked="" type="checkbox"/>	
<u>Future Social Action Activities</u>		
Road Side Claen Up 12/23/2022 (last cleanup for the year)		
Blessing Bag - 1/13/2023		
MLK King Parade 1/16/2023		

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<u>Completed Social Action Activities</u>	Check
Future Social Action Activities	